

Acceptable Use Policy for KS2 Children

Be your best *you*

I understand that the River and Lydden Primary School Acceptable Use Policy will help keep me safe and happy online at home and at school.

Safe

- I will behave online the same way as I behave in the classroom.
- I only send messages which are polite and friendly.
- I will only post pictures or videos on the internet if they are safe and appropriate, and if I have permission.
- I only talk with, and open messages, from people I know.
- I will only click on links if I know they are safe.
- I know that people I meet online may not always be who they say they are. If someone online suggests meeting up, I will immediately talk to an adult.

Learning

- I always ask permission from an adult before using the internet.
- I only use websites and search engines that my teacher has chosen.
- I use school devices for school work unless I have permission otherwise.
- If I need to learn online at home, I will follow the school remote learning AUP.

Trust

- I know that not everything or everyone online is honest or truthful.
- I will check content on various sources like other websites, books or with a trusted adult.
- I always credit the person or source that created any work, images, or text I use.

Responsible

- I keep my personal information safe and private online.
- I will keep my passwords safe and will not share them.
- I will not access or change other people's files or information.
- I will only change the settings on a device if a member of staff has allowed me to.

Tell

- If I see anything online that I should not or if I see something online that makes me feel worried or upset, I will minimise the page, or turn the ipad face down tell an adult immediately.

- If I am aware of anyone being unsafe with technology, I will report it to an adult at school.
- I know it is not my fault if I see, or someone sends me, something upsetting or unkind online.
- I always talk to an adult if I am not sure about something or if something happens online that makes me feel worried or frightened.

Understand

- I understand that the school internet filter is there to protect me, and I will not try to bypass it.
- I know that all school owned devices and networks are monitored to help keep me safe, including if I use them at home. This means someone at the school may be able to see and/or check my online activity when I use school devices and/or networks.
- I understand that I am not allowed to use my own mobile or personal devices in school. If, for any reason, I need to bring my mobile phone into school I know that it is to be handed in to my teacher when I arrive and collected at the end of the school day.
- I have read and talked about these rules with my parents/carers.
- I can visit www.ceopeducation.co.uk and www.childline.org.uk to learn more about being safe online or to see help.
- I know that I will be able to use the internet in school for a variety of reasons, if I use it responsibly. However, I understand that if I do not, I may not be allowed to use the internet at school.

Remote Learning:

- Remote learning will only take place during school times.
- My use of remote learning systems is monitored to help keep me safe.
- I will only use my school provided email accounts and login to access remote learning.
- I will not share my login/password with others.
- When taking part in remote learning I will behave as I would in the classroom.
- I will follow my class teacher's instructions and mute video and microphone as requested.
- I will wear appropriate clothing and be in a suitable location, ensuring the backgrounds of videos are neutral and no personal information/content is visible.
- I will use appropriate alternative backgrounds.
- I will attend sessions in full. If for any reason I cannot attend a session in full I will let my teacher know.
- I will attend lessons in shared/communal spaces or rooms with an open door and/or where possible when I can be supervised by a parent/carer or another appropriate adult.
- If I am concerned about anything that takes place during remote learning, I will tell a parent/carer.

- I understand that inappropriate online behaviour or concerns about my safety during remote learning will be taken seriously.

Signed:

Date: