

# Acceptable Use Policy for KS2 Children

Be your best *you*

I understand that the River and Lydden Primary School Acceptable Use Policy will help keep me safe and happy online at home and at school.

## **Safe**

- I will be kind and respectful online, just like I am in school.
- I only send messages which are polite and friendly.
- I will only share pictures or videos online if they are safe, kind, and I have asked for permission first.
- I will only click on links if a trusted adult says they are safe.
- I know that people online might not be who they say they are. I will only chat with people I know or who a trusted adult says are safe.
- If someone online asks to meet me, I will tell a trusted adult straight away.

## **Learning**

- I am not allowed to use my own personal devices while in school.
- I always ask permission from an adult before using the internet.
- I only use websites, tools and/or search engines that my teacher has chosen or given me permission to use.
- I use school devices for school work unless I have permission otherwise.

## **Trust**

- I know that some things or people online might not be honest or truthful.
- If I'm not sure something online is true, I will check with other websites, books, or ask a trusted adult.
- I always credit the person or source that created any work, images, or text I use.

## **Responsible**

- I keep my personal information safe and private online.
- I will keep my passwords safe and will not share them.
- I will not access or change other people's files or information.
- I will only change the settings on a device if a member of staff has allowed me to.

## **Tell**

- If I see anything online that I should not or if I see something online that makes me feel worried or upset, I will minimise the page, or turn the iPad face down tell an adult immediately.

- If I am aware of anyone being unsafe with technology, I will report it to an adult at school.
- I know it is not my fault if I see, or someone sends me, something upsetting or unkind online.
- I always talk to an adult if I am not sure about something or if something happens online that makes me feel worried or frightened.

### **Understand**

- I understand that the school internet filter is there to protect me, and I will not try to bypass it.
- I know that all school owned devices and networks are monitored to help keep me safe, including if I use them at home. This means someone at the school may be able to see and/or check my online activity when I use school devices and/or networks.
- I understand that I am not allowed to use my own mobile or personal devices in school. If, for any reason, I need to bring my mobile phone into school I know that it is to be handed in to my teacher when I arrive and collected at the end of the school day.
- I have read and talked about these rules with my parents/carers.
- I can visit [www.ceopeducation.co.uk](http://www.ceopeducation.co.uk) and [www.childline.org.uk](http://www.childline.org.uk) to learn more about being safe online or to see help.
- I know that I will be able to use the internet in school for a variety of reasons, if I use it responsibly. However, I understand that if I do not, I may not be allowed to use the internet at school and may have other consequences in line with our behaviour policy. E.g Loss of Lunchtime.

Signed:

Date: