

Lydden and River Primary Schools Federation

Parent/Carer Acceptable Use of Technology Including Remote Learning

The importance of online safety is highlighted within the Home School Agreement and it is vital that all parents/carers ensure that they are well informed about how they can help to keep their children safe. This policy is available to parents online and parents are reminded of it and where it can be found periodically via newsletters and when there any updates or revisions.

All parents must be aware of the requirement for children to follow our Learners' Acceptable Use of Technology Policy and our Online Safety Rules. These are introduced to children and regularly revisited as part of curriculum learning; they are also available on the website for each school.

As a parent/carers of a child at Lydden Primary School or River Primary School, I know that my child will be provided with internet access and will use a range of IT systems including in order to access the curriculum and be prepared for modern life whilst at Lydden Primary School or River Primary School.

1. I am aware that learners use of mobile technology and devices, such as mobile phones and smart watches is not permitted at school. If electronic devices are taken to school they must be handed in to the designated adult on arrival and collected prior to departure.
2. I am aware that any internet and technology use using school equipment may be monitored for safety and security reasons, to safeguard both my child and the school systems. This monitoring will take place in accordance with data protection (including GDPR) and human rights legislation.
3. I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that learners are safe when they use the school internet and systems. I understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the internet and using mobile technologies.
4. I understand that my child needs a safe and appropriate place to access remote learning. I will ensure my child's access to remote learning is appropriately supervised. If accessing video learning, I will ensure they are in an appropriate location (e.g. not in bed) and that they are suitably dressed. When not in use, I will ensure that camera and sound are switched off. See 'Remote Learning' section below
5. I am aware that my child will receive online safety education to help them understand the importance of safe use of technology and the internet, both in and out of school.
6. I will read and discuss the Lydden and River Primary Schools Federation Learner Acceptable Use of Technology Policy (AUP) with my child.

7. I will support school safeguarding policies and will ensure that I appropriately monitor my child's use of the internet outside of school and discuss online safety with them when they access technology at home.
8. I know I can seek support from the school about online safety, such as via the school website (www.lydden.kent.sch.uk or www.river.kent.sch.uk), to help keep my child safe online at home.
9. I will support the school approach to online safety. I will role model safe and positive online behaviour for my child by sharing images, text, and video online responsibly.
10. I, together with my child, will not deliberately upload or add any images, video, sounds or text that could upset, threaten the safety of or offend any member of the school community.
11. I understand that a partnership approach to online safety is required. If the school has any concerns about either my own or my child's behaviour or safety online, then I will be contacted.
12. I understand that if I or my child do not abide by the school AUP, appropriate action will be taken. This could include sanctions being applied in line with the school policies (such as anti-bullying, behaviour, child protection or online safety) and if a criminal offence has been committed, the police being contacted.
13. I know that I can speak to the Head of School as Designated Safeguarding Lead (Mrs C Lintott- Lydden and Mr N Brinicombe – River), or my child's teacher if I have any concerns about online safety.

Remote Learning and using Microsoft Teams

14. Children are unable/may not attempt to call, chat or set up private groups between each other on Microsoft Teams (this feature has been disabled).
15. Children are unable/may not attempt to start or record a meeting/lesson (this feature has been disabled).
16. Children are not permitted to share recorded videos/lessons made by teachers within or outside of the River Primary School's Teams Account.
17. Children should have cameras and mics muted in the lessons unless they have been directed otherwise.
18. The chat feature has been muted for most classes and year group teams.
19. Children should think carefully about what is acceptable language with regards to what they type (if chat is enabled) and post.
20. Live lesson recordings should never be exported outside of River Primary School.
21. Children must hang up at the end of the lesson once instructed to do so. The teacher is responsible for ensuring the meeting is closed by 'ending meeting.'